

## COUPLE INTAKE FORM

### PATIENT INFORMATION

Full Name (First, MI, Last): \_\_\_\_\_ Sex: Male \_\_\_ Female \_\_\_  
Address: \_\_\_\_\_ Birthdate: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Soc. Sec.# \_\_\_\_\_-\_\_\_\_-\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_  
Email: \_\_\_\_\_

### RESPONSIBLE PARTY (If Minor) OR EMERGENCY CONTACT

Full Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell or Work Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_  
How did you find Dr. Ward? (Phonebook, Website, Friend/Family, Referred, Other)  
If referred, by whom? \_\_\_\_\_

### GENERAL INSURANCE INFORMATION

Marital Status: \_\_\_\_\_ Employment Status: \_\_\_\_\_  
Is patient's condition related to: Employment \_\_\_\_, Accident \_\_\_\_\_ ?

### INSURANCE COMPANY INFORMATION – POLICY HOLDER

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_  
Birthdate: \_\_\_\_\_ SS#: \_\_\_\_\_-\_\_\_\_-\_\_\_\_ Sex: Male \_\_\_ Female \_\_\_  
What is your relationship to the policy holder? Spouse \_\_\_ Child \_\_\_ Self \_\_\_ Other \_\_\_  
Employers Name: \_\_\_\_\_ Is this your employer's health plan? Yes \_\_\_ No \_\_\_  
Is your signature on file? \_\_\_\_\_ Will this be covered by an EAP program? Yes \_\_\_ No \_\_\_  
EAP contact name: \_\_\_\_\_ . What is your EAP Authorization Number? \_\_\_\_\_

If there is another Health Benefit Plan, please complete another intake form and write "Secondary Insurer" on the top of the form.

### AUTHORIZATION SIGNATURES (insured's or other authorized persons)

I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party below.

I authorize payment of medical benefits to the undersigned physician or supplier for services.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions:** To assist us in helping you, please fill out this form as fully and openly as possible. Your answers will help plan a course of couple's therapy that is most suitable for you and your partner. Do not exchange this information with your partner at this time. Several of your answers on this form may be shared later with your partner during joint therapy sessions if you give us permission to share this information. For this reason you are advised to respond honestly and carefully to each item. If certain questions do not apply to you or you do not want to share this information, please leave them blank.

Briefly, what is your main purpose in coming to couple's counseling?

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Have you been married before? Y / N Have you cohabited with someone before? Y / N

If Yes, how many previous marriages have you had?\_\_\_\_ How many previous cohabitations?\_\_\_\_

Give length and dates of any previous relationships, and briefly explain why they ended:

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How long have you and your partner been in this relationship? \_\_\_\_\_ yrs, \_\_\_\_\_ months

Are you and your partner presently living together? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you and your partner engaged to be married? \_\_\_\_\_ Yes When? \_\_\_\_\_ No

### **BASIC BACKGROUND INFORMATION**

Marital Status:

\_\_\_\_ Married \_\_\_\_ Cohabiting \_\_\_\_ Divorced \_\_\_\_ Separated \_\_\_\_ Widowed \_\_\_\_ Single

Children (name and age): \_\_\_\_\_

Persons living in your home: \_\_\_\_\_

Religious affiliation: \_\_\_\_\_ Active in Faith? Y/N Military Experience \_\_\_\_\_

Work Status: \_\_\_\_\_ Type of work: \_\_\_\_\_

Education: Highest Grade Completed \_\_\_\_\_ Degree: \_\_\_\_\_ Other: \_\_\_\_\_

Any risk of harm to self/others that you are aware of at this time? Yes / No

If yes, please explain:

**Problem Checklist – please check all that apply:**

- |  |  |
|--|--|
| <input type="checkbox"/> Communication                           | <input type="checkbox"/> Romance                       |
| <input type="checkbox"/> Conflict resolution                     | <input type="checkbox"/> Affection                     |
| <input type="checkbox"/> Domestic Violence                       | <input type="checkbox"/> Honesty and openness          |
| <input type="checkbox"/> Emotional Abuse                         | <input type="checkbox"/> Attraction levels             |
| <input type="checkbox"/> Substance use (alcohol, drugs, smoking) | <input type="checkbox"/> Recreational companionship    |
| <input type="checkbox"/> In-laws and kin                         | <input type="checkbox"/> Admiration                    |
| <input type="checkbox"/> Diet and food issues                    | <input type="checkbox"/> Issues from the past          |
| <input type="checkbox"/> Children (having or raising?)           | <input type="checkbox"/> Trust                         |
| <input type="checkbox"/> Health                                  | <input type="checkbox"/> Jealousy                      |
| <input type="checkbox"/> Finances                                | <input type="checkbox"/> Handling stress               |
| <input type="checkbox"/> Sex & sexuality                         | <input type="checkbox"/> Affair(s) or infidelity       |
| <input type="checkbox"/> Religion                                | <input type="checkbox"/> Custody issues                |
| <input type="checkbox"/> Division of household labor (chores)    | <input type="checkbox"/> Behavior of adult children    |
| <input type="checkbox"/> Recreation                              | <input type="checkbox"/> Health problems in the family |
| <input type="checkbox"/> Power and respect                       | <input type="checkbox"/> Personal health problems      |
| <input type="checkbox"/> Career Decisions                        | <input type="checkbox"/> Excessive Computer use        |
| <input type="checkbox"/> Time spent together                     | <input type="checkbox"/> Problems with pornography     |
| <input type="checkbox"/> Stage of life issues                    | <input type="checkbox"/> Interpersonal problems        |
| <input type="checkbox"/> Social Relationships                    | <input type="checkbox"/> Distance from loved one       |
| <input type="checkbox"/> Balancing work & family                 | <input type="checkbox"/> Anxiety                       |
| <input type="checkbox"/> Anger management                        | <input type="checkbox"/> Depression                    |
| <input type="checkbox"/> Communication/conflict resolution       | <input type="checkbox"/> Grief                         |
| <input type="checkbox"/> Commitment                              | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Intimacy                                |  |

Please explain any of the problems you checked above that require the most attention:

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**On a scale of 1 – 10 (10 being the best), rate the following aspects of your relationship:**

- |  |                                      |
|--|--------------------------------------|
| 1. Your commitment: _____              | 5. Partner's acceptance of you _____ |
| 2. Your partner's commitment: _____    | 6. Your acceptance of partner _____  |
| 3. Intimacy (emotional/physical) _____ | 7. Communication _____               |
| 4. Passion/Romance _____               | 8. Trust _____                       |

**Please write your answer to the following questions:**

1. Are you here because you really want help, or are you here because you have already made up your mind to divorce? \_\_\_\_\_
2. What choices, thoughts, and moods are YOU in control of that create distress in your relationship? \_\_\_\_\_  
\_\_\_\_\_
3. What choices, thoughts and moods come from your partner that create distress in the relationship? \_\_\_\_\_  
\_\_\_\_\_
4. What have you tried to do about your concerns?  
\_\_\_\_\_
5. Tell me one or two good things that exist about the marriage as it exists right now.  
\_\_\_\_\_  
\_\_\_\_\_
6. What does your partner do that makes you feel loved? \_\_\_\_\_  
\_\_\_\_\_
7. What do you do for your partner to convey your love? \_\_\_\_\_  
\_\_\_\_\_
8. Which of the following basic needs do you expect your spouse to provide?  
Check all that apply, and star your top 1 or 2 needs:
  - Sex (adequate quantity and quality)
  - Recreational Companionship (together activities)
  - An attractive spouse (seeing spouse as appealing)
  - Domestic Support (laundry, cleaning, organizing, cooking)
  - Admiration/appreciation from spouse
  - Affection (endearing words, good touch, hugs, etc)
  - Honesty and Openness (no defensiveness)
  - Conversation (regular friendly talk, sharing facts & feelings)
  - Financial Support
  - Family Commitment (involved in family life)
  - Other: \_\_\_\_\_

9. How are the above needs best met by your spouse?

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10. Do you believe that your partner has good will towards you? Y / N Cares for you? Y / N

11. What do you want your partner to know about you that you think he/she doesn't know?

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12. What problems outside the home are creating stress in your relationship?

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13. What personal problems are creating stress in your relationship?

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14. What additional information would you like for me to know about you, your relationship, and/or what you want out of couples therapy?

### **Appointment Reminders and Online Appointment Scheduling**

You can receive an appointment reminder to email, cell phone text, or home phone a day before your appointment.

You can also schedule online at any time. Once your account is established, you simply visit

[www.therapyappointment.com](http://www.therapyappointment.com). If you want to utilize this service, please complete the following:

Requested Login Name: \_\_\_\_\_ Requested Password: \_\_\_\_\_

Your Email address: \_\_\_\_\_@\_\_\_\_\_

Your Cell Phone Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_. Your service carrier: \_\_\_\_\_

Where would you like to receive appointment reminders? (check one)

\_\_\_\_\_ via a text message (normal text message rates will apply)

\_\_\_\_\_ via an email message

\_\_\_\_\_ via an automated telephone message to my home phone

\_\_\_\_\_ None of the above. I'll remember my appointments on my own. (missed appointment fees will still apply.)

Appointment information is considered to be "protected health information" under HIPAA. By my signature, I am waiving my right to keep this information completely private, and requesting that it be handled as I have noted above.

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Signature

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Date